



**Bay Pines Homeowners Association (HOA)  
Board of Directors Meeting – Minutes**

Tuesday, June 13, 2017 – 6:00 p.m.  
Held at the Home of the Treasurer (1911)

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**Present:**

Shane Lobzun, President – via Phone  
Bill Sharon, Vice President  
Nancy Wyse, Treasurer  
Sam Jones, Director  
Danny Linton, Secretary

**8 Members Present**

**Call to Order**

Bill called the meeting to order at 6:03 p.m.

The meeting agenda was posted on the website at 12:30 p.m. on 06/12/2017 and a meeting announcement sign was posted at the entrance at 11:30 a.m. on 06/11/2017. Bill made a motion to approve the agenda, Sam seconded the motion with all in favor.

**New Business:**

**A. ARC Membership and Policy Resolution:**

1. Sam made a motion to approve an Administrative Resolution for ARC Membership Changes for the 2017/2018 term. Shane seconded the motion with all in favor.
2. Sam made a motion to approve a Policy Resolution which defined the policies and procedures for the ARC under the role of self-management. Shane seconded the motion with all in favor.

**B. REC Policy Resolution and Property Preservation:**

1. Shane made a motion to approve a Policy Resolution which defined the policies and procedures for the REC under the role of self-management. Sam seconded the motion with all in favor.
2. Shane volunteered to manage and to monitor the companies responsible for property preservation for the foreclosed properties at 1840 and 1879.

**C. Fines Committee Membership and Policy Resolution:**

1. Shane made a motion to approve an Administrative Resolution for Fines Committee Membership Changes for the 2017/2018 term. Sam seconded the motion with all in favor.
2. The Fines Committee Policy Resolution to establish the Fines Schedule will need to be determined and voted on at a subsequent Board meeting in 2017.

**D. Safety Report:**

1. Shane reminded members present about the Bear Wise Safety Ordinance and that a copy of the ordinance is available for review on the Bay Pines HOA website. He also mentioned that a posting was added to the Bay Pines Neighborhood Facebook page as a reference.

**E. Entryway Maintenance/Repair and Street Light Repair Requests:**

1. Shane volunteered to send a message to Donnie Novinc concerning the pruning of the Oleander Bushes at the entrance.
2. Bill reminded members present of the new link on the Bay Pines HOA website for residents to notify Gulf Power of Street Light issues.

**F. Financial Status:**

1. Nancy provided a report of the bills paid and expenditures incurred in April, May, and June 2017.
2. Nancy also reported on the members who have not paid their 2017 dues.

**G. Resignation/Replacement of a Board Member:**

1. Due to a move to Virginia, Sam Jones resigned from the Board of Directors effective at the end of the current Board of Directors Meeting.
2. Shane asked if there was a volunteer to fill the vacancy. Laura Puente volunteered to fill the vacancy of the Director position for the remainder of the 2017/2018 term. Bill made a motion to approve the recommendation. Nancy seconded the motion with all in favor.

**H. ARC/REC/Fines Committee:**

1. No reports from the ARC.
2. No reports from the REC.
3. No reports from the Fines Committee.

**I. Next Board of Directors Meeting:**

1. The next Board of Directors Meeting was scheduled to be held at Laura Puente's home (1919) on Monday, August 14, 2017, at 6:00 p.m.

**Adjourned:**

Sam made a motion to adjourn the meeting. Bill seconded the motion with all in favor. The meeting was adjourned at 7:08 p.m.