



Bay Pines Homeowners Association (HOA)

Board of Directors

Administrative Resolution to Purchase Office Supplies and Postage for the 2018 Annual Assessment Statements

WHEREAS, Article VII (Powers and Duties of the Board of Directors Including Fiscal Matters), Section 1 (Powers)(c) of the Bylaws of Bay Pines of Santa Rosa County Homeowners Association, Inc. authorizes the Board of Directors to exercise for the Association all powers, duties, and authority vested in or delegated to this Association and not reserved to the membership by other provisions of these Bylaws, the Articles of Incorporation, or the Declaration;

NOW, THEREFORE BE IT RESOLVED that the Board of Directors for the Bay Pines of Santa Rosa County Homeowners Association, Inc. shall purchase printable labels, envelopes, and the appropriate postage at a cost not to exceed \$100 (One hundred U.S. dollars) for the purpose of preparing and mailing the 2018 Annual Assessment Statements to Members; as adopted by the Board on 11 December 2017.

By: Ralph D. Linton
Ralph D. Linton, Secretary, Bay Pines HOA

Date: 12/11/2017
