



**Bay Pines Homeowners Association (HOA)**  
**Board of Directors**  
**Administrative Resolution for**  
**Monthly Board of Directors Meetings**  
**(November 5, 2015 – April 7, 2016)**

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WHEREAS, Article VI, Section 1 of the Bylaws gives the Board of Directors the authority to set or establish meetings at such place and hour as may be fixed from time to time by resolution of the Board; and

WHEREAS, Article VI, Section 3 of the Bylaws requires that all meetings of the Board of Directors shall be open to all members; and

WHEREAS, Article VI, Section 3 of the Bylaws requires notice of all board meetings be posted in a conspicuous place in the subdivision at least 48 hours in advance of the meeting, except in an emergency;

NOW, THEREFORE BE IT RESOLVED that the Board of Directors for the Bay Pines Homeowners Association will meet at 6:00 pm Central Time on the first Thursday of each month starting on November 5, 2015, and continuing through April 7, 2016, at the Gulf Breeze United Methodist Community Life Center, 4115 Soundside Drive, Gulf Breeze, Florida 32563; and

An agenda will be posted on the Calendar of Events page of the Bay Pines HOA website 48 hours prior to each meeting for members to review; and

A meeting notice (signage) will be placed at the entrance of the subdivision 48 hours prior to each meeting; and

All members will be encouraged to attend each of these meetings; as adopted by the Board effective 20 October 2015.

By: Lacey Milligan  
Lacey Milligan, Secretary Bay Pines HOA

Date: 10/20/15